

THE COTSWOLD PLAYERS

Policy on taking, storing and using images of children

Introduction

At the Cotswold Playhouse, we are an open and inclusive community that is proud of the achievements of its members. We celebrate our diversity and give all our many visitors a warm welcome.

We particularly welcome parents to our rehearsals and productions. The Playhouse is from time to time decorated with examples of rehearsal work, production photographs and promotional material. Our website is updated regularly and all members are sent our regular e-newsletters in order to keep them fully abreast of the society's activities. We also maintain an archive of past productions, which may include some cast photographs.

Parental Approval

Parents who accept a place for their child in a Cotswold Players production are invited to agree to the Cotswold Players using photographs of their child and information relating to his or her roles for promotional purposes. Such images may be displayed in the Playhouse, published on the website, sent to the local press for publicity purposes or stored in our archives. The consent form that is used for this purpose is issued when a place is offered following auditions (see Annex A). No payment shall be given in order to gain consent. Additionally, no payment shall be made to minors or to parents for material containing their children.

Child's Approval

In addition to gaining parental approval, children and young people will always be asked for their specific agreement to the taking of photographs.

Use of Images

Images of our junior members will be taken only by authorised personnel and will be used only for the following purposes:

- Internal displays (including clips of moving images) on digital and/or conventional notice boards within the Cotswold Playhouse premises;
- Videoing of rehearsals for directorial purposes;
- Communication via the Cotswold Playhouse website;
- Promotion of forthcoming or recent productions via the local or national press.
- Storage in Cotswold Players archive records.

Storage and Review

Official Images will be taken only by an authorised member of the Cotswold Players and used only for the identified purpose.